



PROJECT APPROVAL & WARRANTY STATEMENT INSTRUCTIONS

Kemper System, Inc. (“KSI”) requires that all Kemperol material installations be documented as part of its ongoing quality assurance program, whether or not the project is to receive a manufacturer’s warranty.

Much of this documentation is performed by KSI technical field personnel during site visits and inspections, but a critical part of this quality assurance program is based upon the information that KSI Applicators provide for each project.

Effective immediately, the current edition (04/06) of the Project Approval & Warranty Statement must be used to register all Kemperol projects, in accordance with the KSI “POLICY AND PROCEDURES FOR APPLICATIONS.” No material orders will be fulfilled and released until the project has been approved by the Kemper System, Inc. Technical Services Department.

Please follow the following instructions when using the Project Approval & Warranty Statement form:

INFORMATION FOR PROJECT APPROVAL

Sections 1-7 of the Project Approval & Warranty Statement are to be completed prior to start of the project.

Fax, mail, or e-mail the completed form to the attention of the KSI Technical Services Department.

The project information will be reviewed, any technical corrections made directly on the form, and the form will then be returned.

[1] GENERAL PROJECT INFORMATION

The purpose of this section is to obtain basic information regarding the project. This includes project identification and location, tax exempt status, identification of the applicator and other significant parties, and type of project.

In addition, the anticipated project size and start date helps with scheduling of KSI technical field personnel so that any necessary field support can be provided on a timely basis.

[2] REQUESTED WARRANTY

The purpose of this section is to identify the warranty coverage that KSI will be expected to provide upon project completion.

Not every project qualifies for every warranty type and duration. The KSI “WARRANTY AVAILABILITY AND

FEE SCHEDULE” provides a description of available warranties, eligibility requirements, and associated fees.

Some warranties and riders are only available on a per-project basis, and usually have special technical requirements. Special approval by the KSI Technical Services Department is required.

[3] STRUCTURAL CONSTRUCTION TYPE

The purpose of this section is to identify the basic construction of the structure, both the deck/main substrate and the wall/flashing substrate.

The KSI Technical Services Department may be able to make suggestions to improve or simplify the intended installation based upon knowledge relating to the construction type.

[4] SUBSTRATE UNDER NEW KEMPER SYSTEM

The purpose of this section is to identify the main substrate surface to which the Kemperol materials are to be installed. Kemperol materials are typically installed direct to the structural substrate, direct to an existing bituminous roof system, or applied over new insulation with cover board and/or mineral-surfaced base sheet.

The most common substrates are listed, along with related critical surface preparation requirements that are necessary for warranty eligibility.

Substrate surfaces not listed must be approved by the KSI Technical Services Department.

[5] NEW KEMPER SYSTEM

The purpose of this section is to identify all of the KSI system components that are intended for application.

There are five material components that require identification: Primer, Resin, Membrane Fleece, Flashing Fleece, and Surfacing.

The proposed KSI system assembly is reviewed by the KSI Technical Services Department to confirm that the correct primer will be used for the listed substrate surface, that the resin/fleece membrane meets requirements for warranty, and that the surfacing is compatible with the intended use of the KSI system.

[6] OVERBURDEN MATERIALS OVER NEW KEMPER SYSTEM

The purpose of this section is to identify all materials that are intended for installation over the KSI system assembly. A final inspection of the KSI system must be performed by KSI technical field personnel prior to placement of any overburden materials.

[7] APPLICATOR'S PROJECT REGISTRATION CERTIFICATION STATEMENT

The purpose of this section is to obtain information regarding the Applicator of Record for the project.

In addition, the Applicator is required to sign this form as a confirmation that the KSI system installation will be performed in a manner that meets KSI quality standards and follows KSI technical requirements.

Provision is made for the Applicator to request job start-up assistance and/or applicator training.

INFORMATION FOR PROJECT WARRANTY

Sections 8-10 of the Project Approval & Warranty Statement are to be completed at the end of the project.

Fax, mail, or e-mail the completed form to the attention of the KSI Technical Department.

The project information will be reviewed, the final inspection authorized, and the project warranty prepared.

[8] PROJECT PLAN & DETAILS

The purpose of this section is to identify the overall dimensions and physical location of all areas where Kemperol materials have been installed on the project, and to record any non-standard installation details that are part of the KSI system application.

Identification of the location of the Kemperol materials is an important part of establishing warranty coverage.

[9] INFORMATION FOR WARRANTY

The purpose of this section is to obtain all information required for the accurate preparation of the Kemper System, Inc. warranty.

It is important that the Applicator ensure that all requested information is provided correctly. Otherwise, the warranty will often be rejected by the Building Owner or Specifier because the project is not properly described by the warranty documents, resulting in a delay of final payment to the Applicator while the warranty is corrected and reissued.

[10] APPLICATOR'S PROJECT WARRANTY CERTIFICATION STATEMENT

The purpose of this section is to receive confirmation by the Applicator that the KSI system application has been completed and is now ready for a final inspection for warranty by the KSI Technical Department.

In addition, the Applicator is required to sign this form as a confirmation that the KSI system installation has been performed in a manner that meets KSI quality standards and follows KSI technical requirements.